

The Town of Mount Airy Budget

Including the General Fund Operating Budget, the Water & Sewer Fund Operating Budget and the Capital Improvement Budget

Fiscal Year 2019

Tax Rate: \$0.1662 per \$100 of assessed property value

Adopted May 7, 2018

Amendments:

- 8/6/18 Ordinance No. 2018-9 \$4,207 Special Election
- 9/10/18 Ordinance No 2018-13 \$180,000 W.Ridgeville Embankment
- 10/1/18 Ordinance No 2018-11 \$55,000 Twin Arch Crossing BB Court
- 10/1/18 Ordinance No 2018-12 \$405,000 Elevated Water Storage Tank #1 Rehab
- 10/1/18 Ordinance No 2018-14 \$64,000 Sewer Camera
- 10/1/18 Ordinance No 2018-15 \$5,725 Watkins Park Backboard
- 12/1/2018 Ordinance No 2018-19 \$30,000 Elevated Storage Tank #1 Rehab
- 12/1/18 Ordinance No 2018-18 \$40,000 Ridgeville Blvd. Embankment

THE GENERAL FUND OPERATING BUDGET

General Fund - Operating Revenue	<u>Adopted Budget</u>	<u>Amended Budget</u>
TAXES		
Real & Personal Property Taxes	\$ 1,844,513	\$ 1,844,513
Railroads & Public Utility Taxes	\$ 23,700	\$ 23,700
Ordinary Business Corporation Taxes	\$ 105,000	\$ 105,000
Income Taxes - Local	\$ 2,220,000	\$ 2,220,000
Admission & Amusement Taxes	\$ 17,700	\$ 17,700
LICENSES & PERMITS		
Beer, Wine, Liquor Licenses	\$ 5,200	\$ 5,200
Traders Licenses & Interest	\$ 24,200	\$ 24,200
Cable TV & Franchise Fees	\$ 120,200	\$ 120,200
Permit & Inspection Fees	\$ 1,000	\$ 1,000
Site Inspection Receipts	\$ 1,000	\$ 1,000
County Building Permits	\$ 900	\$ 900
Filing Fees	\$ 4,500	\$ 4,500
INTERGOVERNMENTAL		
Police Grants - State	\$ 100,000	\$ 100,000
Other State Grants	\$ -	\$ -
Bank Shares Tax	\$ 90	\$ 90
County Shared Taxes	\$ 802,372	\$ 802,372
County Pmts in Lieu of Txs - Ser. Chg.	\$ 1,000	\$ 1,000
SERVICE CHARGES FOR CURRENT SERVICES:		
GENERAL GOVERNMENT CHARGES		
Zoning Receipts	\$ 5,000	\$ 5,000
Developer Inspection Fees	\$ 20,000	\$ 20,000
SOLID WASTE		
Solid Waste totes	\$ 200	\$ 200
RECREATION CHARGES		
Park Grants for Operating Expenses	\$ 5,636	\$ 5,636
Parks, Recreation & Beautification	\$ 18,300	\$ 18,300
FINES AND FORFEITURES		
Parking & Ordinance Violations	\$ 1,000	\$ 1,000
Property Maintenance Violations	\$ 7,500	\$ 7,500
MISCELLANEOUS REVENUES		
Miscellaneous Revenue	\$ 5,000	\$ 5,000
Street, Sidewalk & Curb Revenue	\$ -	\$ -
Interest On Investments	\$ 30,000	\$ 30,000
Rent - 1 N. Main Street	\$ 16,800	\$ 16,800
Community/Economic Development Grants		
Donations/Grants MAPD	\$ 5,000	\$ 5,000
Transfer from reserves	\$ -	\$ 4,207
TOTAL GENERAL FUND OPERATING REVENUE	\$ 5,385,811	\$ 5,390,018

General Fund - Operating Expenses**GENERAL GOVERNMENT**

		<u>Adopted Budget</u>		<u>Adopted Budget</u>
Town Council Salary	\$	20,750	\$	20,750
Mayor's Salary	\$	8,500	\$	8,500
Election Worker Pay	\$	500	\$	1,207
Election Expenses	\$	6,000	\$	9,500
Salaries/Wages - General Government Staff	\$	467,000	\$	467,000
Audit Fees	\$	15,600	\$	15,600
Legal Counsel	\$	45,000	\$	45,000
MML Convention Expense	\$	15,640	\$	15,640
Dues, Meetings, Mileage	\$	21,800	\$	21,800
Codification and Official Document Retention	\$	7,700	\$	7,700
Code Enforcement	\$	5,950	\$	5,950
Subtotal	\$	614,440	\$	618,647

OFFICE & BUILDING EXPENSES

Insurance - General	\$	45,530	\$	45,530
Electric/Utilities - General Government Buildings	\$	26,400	\$	26,400
Maintenance & Repairs -Town Hall, DPW, Flat iron Bldg	\$	37,875	\$	37,875
Train Station Expenses	\$	20,140	\$	20,140
Network Systems, Computer Maint & Repairs	\$	39,460	\$	39,460
Office Equipment Contracts/Leases	\$	8,700	\$	8,700
Office Supplies, Equip. & Postage	\$	25,000	\$	25,000
Telephone Bills	\$	20,000	\$	20,000
General Administrative Expenses	\$	33,950	\$	33,950
Subtotal	\$	257,055	\$	257,055

PUBLIC SAFETY**TOWN POLICE FORCE**

Police Salaries, OT & Shift Differential	\$	696,420	\$	696,420
Legal Fees	\$	5,000	\$	5,000
Employment Taxes (FICA)	\$	53,280	\$	53,280
Insurance - Workers Comp, Prop & Liability, Vehicle, L&EL	\$	83,950	\$	83,950
Health Insurance	\$	172,870	\$	172,870
Retirement	\$	169,170	\$	169,170
Electric/Utilities	\$	6,000	\$	6,000
Police Building Expense	\$	77,500	\$	77,500
Network Systems, Computer M & R	\$	42,020	\$	42,020
Training, pre-employment testing	\$	19,600	\$	19,600
Police Equipment	\$	47,740	\$	47,740
Offices Supplies & Equipment	\$	10,600	\$	10,600
Telephones - Office	\$	7,400	\$	7,400
General Administrative Expenses	\$	3,260	\$	3,260
Gas & Oil	\$	39,600	\$	39,600
K-9 Expenses	\$	9,420	\$	9,420
Community Outreach & Education	\$	2,900	\$	2,900
Police Car Maintenance & Repair	\$	20,900	\$	20,900
Subtotal	\$	1,467,630	\$	1,467,630

Contribution to Fire Company	\$	184,451	\$	184,451
Subtotal	\$	184,451	\$	184,451

Subtotal - Public Safety	\$	1,652,081	\$	1,652,081
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		<u>Adopted Budget</u>		<u>Adopted Budget</u>
SANITATION DEPARTMENT				
Trash Collection Contract	\$	287,117	\$	287,117
Landfill Fees	\$	193,200	\$	193,200
Other Operating Expenses (Oil Shed, Recycling Bins)	\$	10,000	\$	10,000
Subtotal	\$	490,317	\$	490,317
STREETS & ROADS DEPARTMENT				
Salaries/Wages - Roads Dept.	\$	123,000	\$	123,000
Maintenance & Repair	\$	119,000	\$	119,000
Fuel for Vehicles and Mobile Equipment	\$	12,300	\$	12,300
Street Lighting	\$	172,000	\$	172,000
Motor Vehicle Maintenance & Repair	\$	8,000	\$	8,000
Snow Removal Salaries/Wages	\$	30,000	\$	30,000
Snow Removal Supplies, Equipment & Repair	\$	90,000	\$	90,000
Subtotal	\$	554,300	\$	554,300
PARKS & RECREATION DEPARTMENT				
Salaries/Wages - Parks Dept.	\$	221,500	\$	221,500
Electric/Utilities	\$	5,300	\$	5,300
Maintenance & Repair - Grounds and Fields	\$	25,000	\$	25,000
Maintenance & Repair - Playgrounds/Equipment/Buildings	\$	11,888	\$	11,888
Dues & Memberships	\$	350	\$	350
Fuel for Vehicles and Mobile Equipment	\$	12,300	\$	12,300
Motor Vehicle Maintenance & Repair	\$	8,000	\$	8,000
Beautification	\$	14,000	\$	14,000
Recreation & Culture	\$	24,700	\$	24,700
Rest Room Facilities - Parks	\$	6,700	\$	6,700
Subtotal	\$	329,738	\$	329,738
COMMUNITY DEVELOPMENT & PLANNING DEPARTMENT				
Planning & Zoning				
Salaries/Wages - Community Development & Planning Dept.	\$	242,000	\$	242,000
Legal Counsel	\$	30,000	\$	30,000
General Administrative Expenses	\$	18,600	\$	18,600
Advertising	\$	3,000	\$	3,000
Sustainability	\$	5,000	\$	5,000
Consulting Fees	\$	100,000	\$	100,000
Subtotal	\$	398,600	\$	398,600
Economic Development				
Economic Development Expenses	\$	39,613	\$	39,613
Downtown Revitalization	\$	20,748	\$	20,748
Contribution to Downtown Assoc. (MAMSA)	\$	6,000	\$	6,000
Subtotal	\$	66,361	\$	66,361
MISCELLANEOUS - EXPENSES & TRANSFERS				
FICA - Employer Payroll Taxes	\$	82,830	\$	82,830
Insurance / Retiree Benefits	\$	9,000	\$	9,000
Insurance / Employee Benefits	\$	221,300	\$	221,300
Retirement	\$	95,100	\$	95,100
Contingency	\$	4,000	\$	4,000
Subtotal	\$	412,230	\$	412,230
TOTAL GENERAL FUND OPERATING EXPENSES	\$	4,775,122	\$	4,779,329
Transfer to Capital Budget	\$	610,689	\$	610,689
TOTAL GF OPERATING EXPENSES & TRANSFERS	\$	5,385,811	\$	5,390,018
REVENUE LESS EXPENSES & TRANSFERS	\$	-	\$	-

Summary - General Fund Operating Budget

		<u>Adopted Budget</u>		<u>Adopted Budget</u>
Revenue:				
Taxes	\$	4,210,913	\$	4,210,913
Licenses and Permits	\$	157,000	\$	157,000
Intergovernmental	\$	903,462	\$	903,462
Service Charges for Current Services	\$	49,136	\$	49,136
Fines and Forfeitures	\$	8,500	\$	8,500
Miscellaneous Revenues	\$	56,800	\$	61,007
Total General Fund Operating Revenue	\$	5,385,811	\$	5,390,018
Expenses:				
General Government	\$	614,440	\$	618,647
Office & Building	\$	257,055	\$	257,055
Public Safety	\$	1,652,081	\$	1,652,081
Sanitation	\$	490,317	\$	490,317
Streets & Roads	\$	554,300	\$	554,300
Parks & Recreation	\$	329,738	\$	329,738
Planning & Zoning	\$	398,600	\$	398,600
Economic Development	\$	66,361	\$	66,361
Miscellaneous	\$	412,230	\$	412,230
Contribution/Transfers to Other Funds	\$	610,689	\$	610,689
Total General Fund Operating Expenses	\$	5,385,811	\$	5,390,018
REVENUES LESS EXPENSES	\$	-	\$	-

THE GENERAL FUND CAPITAL BUDGET

General Fund - Capital Revenue	<u>Adopted Budget</u>	<u>Adopted Budget</u>
General Government		
Permit Fees for CIA	\$ 30,000	\$ 30,000
Subtotal	\$ 30,000	\$ 30,000
Streets & Roads		
Highway User Revenue	\$ 460,000	\$ 460,000
Permit Fees for Streets & Roads	\$ 20,000	\$ 20,000
Subtotal	\$ 480,000	\$ 480,000
Parks & Recreation		
Park Grants for Capital Expenses	\$ 1,059,734	\$ 1,065,369
Permit Fees for Parks	\$ 15,000	\$ 15,000
Subtotal	\$ 1,074,734	\$ 1,080,369
TOTAL GENERAL FUND CAPITAL REVENUE	\$ 1,584,734	\$ 1,590,369
Transfers from Reserves to Fund Capital Projects:		
General Reserves		
Capital Improvement Reserves	\$ -	\$ 220,000
Streets & Roads Reserves	\$ 961,404	\$ 961,404
Parks & Recreation Reserves	\$ 236,298	\$ 291,388
TOTAL TRANSFERS FROM RESERVES	\$ 1,197,702	\$ 1,472,792
Transfer from Operating Budget	\$ 610,689	\$ 610,689
TOTAL GF CAPITAL REVENUE & TRANSFERS	\$ 3,393,125	\$ 3,673,850
General Fund - Capital Expenses		
General Government		
Capital Project - Reconfiguration of Councilroom	\$ 120,000	\$ 120,000
Capital Project - DPW Office & Breakroom	\$ 75,000	\$ 75,000
Subtotal	\$ 195,000	\$ 195,000
Public Safety		
Police Vehicles		
Police Equipment		
Police Station Fit-out		
Subtotal	\$ -	\$ -
Street & Roads		
Annual Road Construction & Paving Project	\$ 125,000	\$ 125,000
Annual Sidewalk Project	\$ 200,000	\$ 200,000
Annual Storm Drain Project - Nottingham	\$ 70,000	\$ 290,000
Center Street Phase I	\$ 10,000	\$ 10,000
SWM - Mandated Projects	\$ 1,068,255	\$ 1,068,255
Trucks & Vehicles	\$ 183,000	\$ 183,000
Mobile Equipment		
Subtotal	\$ 1,656,255	\$ 1,876,255
Parks & Recreation		
Grant Projects - Parks & Rec	\$ 1,219,137	\$ 1,224,862
Equipment Capital Purchases		
Park & Playground Improvements	\$ 306,745	\$ 361,745
Subtotal	\$ 1,525,882	\$ 1,586,607
Community Development		
Economic Development Capital Purchases	\$ 15,988	\$ 15,988
Subtotal	\$ 15,988	\$ 15,988
TOTAL GENERAL FUND CAPITAL EXPENSES	\$ 3,393,125	\$ 3,673,850
REVENUE & TRANSFERS LESS EXPENSES	\$ -	\$ -

Summary - General Fund Capital Budget

		<u>Adopted Budget</u>		<u>Adopted Budget</u>
Revenue:				
Streets & Roads	\$	480,000	\$	480,000
Parks & Recreation	\$	1,074,734	\$	1,080,369
General Government	\$	30,000	\$	30,000
Total General Fund Capital Revenue	\$	1,584,734	\$	1,590,369
Total Transfers from Reserves	\$	1,197,702	\$	1,472,792
Total Transfers from Operating Budget	\$	610,689	\$	610,689
Total General Fund Capital Revenue & Transfers	\$	3,393,125	\$	3,673,850
Expenses:				
General Government	\$	195,000	\$	195,000
Public Safety	\$	-	\$	-
Streets & Roads	\$	1,656,255	\$	1,876,255
Parks & Recreation	\$	1,525,882	\$	1,586,607
Community Development	\$	15,988	\$	15,988
Total General Fund Capital Expenses	\$	3,393,125	\$	3,673,850
REVENUE & TRANSFERS LESS EXPENSES	\$	-	\$	-

THE WATER & SEWER FUND OPERATING BUDGET

Water & Sewer Fund - Operating Revenue

	<u>Adopted Budget</u>	<u>Adopted Budget</u>
INCOME - SEWER		
Sewer Service Charges	\$ 1,065,000	\$ 1,065,000
Sewer Connection Charges	\$ 20,000	\$ 20,000
INCOME - WATER		
Water Service Charges	\$ 1,190,000	\$ 1,190,000
Water Connection Charges	\$ 20,000	\$ 20,000
INCOME - OTHER		
Interest Income	\$ 50,500	\$ 50,500
Penalties for Late Payment	\$ 40,000	\$ 40,000
Other Income	\$ 20,000	\$ 20,000
State Grants (ENR O&M Expenses)	\$ 36,000	\$ 36,000
Water Tower Revenue	\$ 46,842	\$ 46,842
Developer Inspection Fee	\$ 20,000	\$ 20,000
Transfer from Operating Savings Account	\$ 50,188	\$ 50,188
TOTAL WATER & SEWER FUND OPERATING REVENUE	\$ 2,558,530	\$ 2,558,530

Water & Sewer Fund - Operating Expenses

EXPENSES - SEWER DEPARTMENT

Salaries/Wages - Sewer Dept.	\$ 247,300	\$ 247,300
Chemicals & Chemical Supplies	\$ 158,125	\$ 158,125
Electric/Utilities	\$ 162,000	\$ 162,000
Maintenance & Repair - Sewer System	\$ 107,646	\$ 107,646
Maintenance & Repair - WWTP	\$ 271,362	\$ 271,362
Fuel for Vehicles & Mobile Equipment	\$ 10,000	\$ 10,000
Subtotal	\$ 956,433	\$ 956,433

EXPENSES - WATER DEPARTMENT

Salaries/Wages - Water Dept.	\$ 247,300	\$ 247,300
Chemicals & Chemical Supplies	\$ 82,000	\$ 82,000
Electric/Utilities	\$ 93,000	\$ 93,000
Maintenance & Repair - Water System	\$ 115,000	\$ 115,000
Fuel for Vehicles & Mobile Equipment	\$ 10,000	\$ 10,000
Subtotal	\$ 547,300	\$ 547,300

ADMINISTRATIVE EXPENSES

Audit Fees	\$ 12,800	\$ 12,800
Legal Counsel	\$ 5,000	\$ 5,000
Insurance - General	\$ 48,000	\$ 48,000
Miss Utility Expenses	\$ 2,000	\$ 2,000
Network Systems/Computer Maintenance & Repair	\$ 16,140	\$ 16,140
Certification, Training & Education, Dues	\$ 7,000	\$ 7,000
Office Supplies, Equip. & Postage	\$ 12,700	\$ 12,700
Telephone Bills	\$ 21,700	\$ 21,700
General Administrative Expenses	\$ 10,575	\$ 10,575
Motor Vehicle Maintenance & Repair	\$ 10,000	\$ 10,000
Principle on Bonds and notes	\$ 549,995	\$ 549,995
Interest on Bonds & Notes	\$ 170,750	\$ 170,750
Subtotal	\$ 866,660	\$ 866,660

MISCELLANEOUS EXPENSES

FICA - Employer Payroll Taxes	\$ 37,837	\$ 37,837
Insurance / Retiree Benefits	\$ 7,000	\$ 7,000
Insurance / Employee Benefits	\$ 95,000	\$ 95,000
Retirement	\$ 48,300	\$ 48,300
Contingency	\$ -	\$ -
Subtotal	\$ 188,137	\$ 188,137

TOTAL WATER & SEWER OPERATING EXPENSES	\$ 2,558,530	\$ 2,558,530
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Transfer to Capital Budget	\$ -	\$ -
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TOTAL W&S EXPENSES & TRANSFERS	\$ 2,558,530	\$ 2,558,530
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REVENUE LESS EXPENSES	\$ -	\$ -
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Summary - Water & Sewer Fund Operating Budget

		<u>Adopted Budget</u>		<u>Adopted Budget</u>
Revenue:				
Sewer Revenue	\$	1,085,000	\$	1,085,000
Water Revenue	\$	1,210,000	\$	1,210,000
Other Revenue	\$	263,530	\$	263,530
Total Water & Sewer Fund Revenue	\$	2,558,530	\$	2,558,530
Expenses:				
Sewer	\$	956,433	\$	956,433
Water	\$	547,300	\$	547,300
Administrative & General	\$	866,660	\$	866,660
Miscellaneous	\$	188,137	\$	188,137
Transfers to Reserves/Capital Budget	\$	-	\$	-
Total Water & Sewer Fund Expenses	\$	2,558,530	\$	2,558,530
REVENUES LESS EXPENSES	\$	-	\$	-

THE WATER & SEWER FUND CAPITAL BUDGET

Water & Sewer Fund Capital Revenue

		<u>Adopted Budget</u>		<u>Adopted Budget</u>
Sewer				
Permit Fees for Sewer Expansion - To Reserves	\$	13,000	\$	13,000
Subtotal	\$	13,000	\$	13,000
Water				
Permit Fees for Water Expansion - to Reserves	\$	22,000	\$	22,000
Subtotal	\$	22,000	\$	22,000
Well Exploration				
Permit Fees for Well Exploration & Development - to Reserves	\$	10,000	\$	10,000
Subtotal	\$	10,000	\$	10,000
Other Revenues				
System Benefit Charge	\$	232,000	\$	232,000
Permit Fees for Capital Improvement	\$	10,000	\$	10,000
Subtotal	\$	242,000	\$	242,000
TOTAL WATER & SEWER CAPITAL REVENUE	\$	287,000	\$	287,000
Transfers from Reserves to Fund Capital Projects:				
Sewer Reserves	\$	281,406	\$	345,406
Transfer from Water Reserves	\$	756,594	\$	756,594
Transfer from Well Exploration Reserves	\$	150,000	\$	150,000
Transfer from General W&S Reserves	\$	-	\$	435,000
TOTAL TRANSFERS FROM RESERVES	\$	1,188,000	\$	1,687,000
Transfer from Operating Budget	\$	-	\$	-
TOTAL W&S FUND CAPITAL REVENUE & TRANSFERS	\$	1,475,000	\$	1,974,000
Water & Sewer Fund Capital Expenses				
Sewer System Capital Improvements	\$	293,000	\$	293,000
Water System Capital Improvements	\$	850,000	\$	1,285,000
Inflow and Infiltration	\$	85,000	\$	85,000
Mobile Equipment	\$	10,000	\$	74,000
Office Equipment				
Trucks & Vehicles	\$	87,000	\$	87,000
Well Exploration & Development	\$	150,000	\$	150,000
TOTAL WATER & SEWER CAPITAL EXPENSES	\$	1,475,000	\$	1,974,000
REVENUE & TRANSFERS LESS EXPENSES	\$	-	\$	-

Summary - Water & Sewer Fund Capital Budget

		<u>Adopted Budget</u>	<u>Adopted Budget</u>
Revenue:			
Sewer	\$	13,000	\$ 13,000
Water	\$	22,000	\$ 22,000
Well Exploration & Development	\$	10,000	\$ 10,000
Other Revenue	\$	242,000	\$ 242,000
Total Water & Sewer Capital Revenue	\$	287,000	\$ 287,000
Total Transfers from Reserves	\$	1,188,000	\$ 1,687,000
Total Transfers from Operating Budget	\$	-	\$ -
Total W&S Fund Capital Revenue & Transfers	\$	1,475,000	\$ 1,974,000
Expenses:			
Sewer	\$	293,000	\$ 293,000
Water	\$	850,000	\$ 1,285,000
Inflow and Infiltration	\$	85,000	\$ 85,000
Trucks and vehicles	\$	10,000	\$ 74,000
Mobile Equipment	\$	87,000	\$ 87,000
Office Equipment	\$	-	\$ -
Well Exploration	\$	150,000	\$ 150,000
Total Water & Sewer Capital Expenses	\$	1,475,000	\$ 1,974,000
REVENUE & TRANSFERS LESS EXPENSES	\$	-	\$ -

Total of all the Town's Budgets for Fiscal Year 2018 - 2019			
		<u>Adopted Budget</u>	<u>Adopted Budget</u>
GENERAL FUND OPERATING BUDGET	\$	5,385,811	\$ 5,390,018
GENERAL FUND CAPITAL BUDGET	\$	3,393,125	\$ 3,673,850
WATER & SEWER FUND OPERATING BUDGET	\$	2,558,530	\$ 2,558,530
WATER & SEWER FUND CAPITAL BUDGET	\$	1,475,000	\$ 1,974,000
	\$	12,812,466	\$ 13,596,398

USE OF RESERVES TO FUND CAPITAL PROJECTS:			
General Fund			
General Reserves	\$	-	\$ -
CIA	\$	-	\$ 220,000
Roads	\$	961,404	\$ 961,404
Parks	\$	236,298	\$ 291,388
TOTAL - GF Reserves	\$	1,197,702	\$ 1,472,792
Water & Sewer			
Sewer	\$	281,406	\$ 345,406
Water	\$	756,594	\$ 756,594
Well	\$	-	\$ 435,000
TOTAL - W & S Reserves	\$	1,038,000	\$ 1,537,000
GRAND TOTAL	\$	2,235,702	\$ 3,009,792