

The Town of Mount Airy Budget

Including the General Fund Operating Budget, the Water & Sewer Fund Operating Budget and the Capital Improvement Budget

Fiscal Year 2019

Tax Rate: \$0.1662 per \$100 of assessed property value

Adopted May 7, 2018

THE GENERAL FUND OPERATING BUDGET

General Fund - Operating Revenue

Adopted Budget

TAXES

Real & Personal Property Taxes	\$	1,844,513
Railroads & Public Utility Taxes	\$	23,700
Ordinary Business Corporation Taxes	\$	105,000
Income Taxes - Local	\$	2,220,000
Admission & Amusement Taxes	\$	17,700

LICENSES & PERMITS

Beer, Wine, Liquor Licenses	\$	5,200
Traders Licenses & Interest	\$	24,200
Cable TV & Franchise Fees	\$	120,200
Permit & Inspection Fees	\$	1,000
Site Inspection Receipts	\$	1,000
County Building Permits	\$	900
Filing Fees	\$	4,500

INTERGOVERNMENTAL

Police Grants - State	\$	100,000
Bank Shares Tax	\$	90
County Shared Taxes	\$	802,372
County Pmts in Lieu of Txs - Ser. Chg.	\$	1,000

SERVICE CHARGES FOR CURRENT SERVICES:

GENERAL GOVERNMENT CHARGES

Zoning Receipts	\$	5,000
Developer Inspection Fees	\$	20,000

SOLID WASTE

Solid Waste totes	\$	200
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RECREATION CHARGES

Park Grants for Operating Expenses	\$	5,636
Parks, Recreation & Beautification	\$	18,300

FINES AND FORFEITURES

Parking & Ordinance Violations	\$	1,000
Property Maintenance Violations	\$	7,500

MISCELLANEOUS REVENUES

Miscellaneous Revenue	\$	5,000
Interest On Investments	\$	30,000
Rent - 1 N. Main Street	\$	16,800
Community/Economic Development Grants		
Donations/Grants MAPD	\$	5,000
Transfer from reserves	\$	-

TOTAL GENERAL FUND OPERATING REVENUE \$ **5,385,811**

General Fund - Operating Expenses**Adopted Budget****GENERAL GOVERNMENT**

Town Council Salary	\$	20,750
Mayor's Salary	\$	8,500
Election Worker Pay	\$	500
Election Expenses	\$	6,000
Salaries/Wages - General Government Staff	\$	467,000
Audit Fees	\$	15,600
Legal Counsel	\$	45,000
MML Convention Expense	\$	15,640
Dues, Meetings, Mileage	\$	21,800
Codification and Official Document Retention	\$	7,700
Code Enforcement	\$	5,950
Subtotal	\$	614,440

OFFICE & BUILDING EXPENSES

Insurance - General	\$	45,530
Electric/Utilities - General Government Buildings	\$	26,400
Maintenance & Repairs -Town Hall, DPW, Flat iron Bldg	\$	37,875
Train Station Expenses	\$	20,140
Network Systems, Computer Maint & Repairs	\$	39,460
Office Equipment Contracts/Leases	\$	8,700
Office Supplies, Equip. & Postage	\$	25,000
Telephone Bills	\$	20,000
General Administrative Expenses	\$	33,950
Subtotal	\$	257,055

PUBLIC SAFETY**TOWN POLICE FORCE**

Police Salaries, OT & Shift Differential	\$	696,420
Legal Fees	\$	5,000
Employment Taxes (FICA)	\$	53,280
Insurance - Workers Comp, Prop & Liability, Vehicle, L&EL	\$	83,950
Health Insurance	\$	172,870
Retirement	\$	169,170
Electric/Utilities	\$	6,000
Police Building Expense	\$	77,500
Network Systems, Computer M & R	\$	42,020
Training, pre-employment testing	\$	19,600
Police Equipment	\$	47,740
Offices Supplies & Equipment	\$	10,600
Telephones - Office	\$	7,400
General Administrative Expenses	\$	3,260
Gas & Oil	\$	39,600
K-9 Expenses	\$	9,420
Community Outreach & Education	\$	2,900
Police Car Maintenance & Repair	\$	20,900
Subtotal	\$	1,467,630

Contribution to Fire Company	\$	184,451
Subtotal	\$	184,451

Subtotal - Public Safety	\$	1,652,081
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		<u>Adopted Budget</u>
SANITATION DEPARTMENT		
Trash Collection Contract	\$	287,117
Landfill Fees	\$	193,200
Other Operating Expenses (Oil Shed, Recycling Bins)	\$	10,000
Subtotal	\$	490,317
STREETS & ROADS DEPARTMENT		
Salaries/Wages - Roads Dept.	\$	123,000
Maintenance & Repair	\$	119,000
Fuel for Vehicles and Mobile Equipment	\$	12,300
Street Lighting	\$	172,000
Motor Vehicle Maintenance & Repair	\$	8,000
Snow Removal Salaries/Wages	\$	30,000
Snow Removal Supplies, Equipment & Repair	\$	90,000
Subtotal	\$	554,300
PARKS & RECREATION DEPARTMENT		
Salaries/Wages - Parks Dept.	\$	221,500
Electric/Utilities	\$	5,300
Maintenance & Repair - Grounds and Fields	\$	25,000
Maintenance & Repair - Playgrounds/Equipment/Buildings	\$	11,888
Dues & Memberships	\$	350
Fuel for Vehicles and Mobile Equipment	\$	12,300
Motor Vehicle Maintenance & Repair	\$	8,000
Beautification	\$	14,000
Recreation & Culture	\$	24,700
Rest Room Facilities - Parks	\$	6,700
Subtotal	\$	329,738
COMMUNITY DEVELOPMENT & PLANNING DEPARTMENT		
Planning & Zoning		
Salaries/Wages - Community Development & Planning Dept.	\$	242,000
Legal Counsel	\$	30,000
General Administrative Expenses	\$	18,600
Advertising	\$	3,000
Sustainability	\$	5,000
Consulting Fees	\$	100,000
Subtotal	\$	398,600
Economic Development		
Economic Development Expenses	\$	39,613
Downtown Revitalization	\$	20,748
Contribution to Downtown Assoc. (MAMSA)	\$	6,000
Subtotal	\$	66,361
MISCELLANEOUS - EXPENSES & TRANSFERS		
FICA - Employer Payroll Taxes	\$	82,830
Insurance / Retiree Benefits	\$	9,000
Insurance / Employee Benefits	\$	221,300
Retirement	\$	95,100
Contingency	\$	4,000
Subtotal	\$	412,230
TOTAL GENERAL FUND OPERATING EXPENSES	\$	4,775,122
Transfer to Capital Budget	\$	610,689
TOTAL GF OPERATING EXPENSES & TRANSFERS	\$	5,385,811
REVENUE LESS EXPENSES & TRANSFERS	\$	-

Summary - General Fund Operating Budget**Adopted Budget****Revenue:**

Taxes	\$	4,210,913
Licenses and Permits	\$	157,000
Intergovernmental	\$	903,462
Service Charges for Current Services	\$	49,136
Fines and Forfeitures	\$	8,500
Miscellaneous Revenues	\$	56,800
Total General Fund Operating Revenue	\$	5,385,811

Expenses:

General Government	\$	614,440
Office & Building	\$	257,055
Public Safety	\$	1,652,081
Sanitation	\$	490,317
Streets & Roads	\$	554,300
Parks & Recreation	\$	329,738
Planning & Zoning	\$	398,600
Economic Development	\$	66,361
Miscellaneous	\$	412,230
Contribution/Transfers to Other Funds	\$	610,689
Total General Fund Operating Expenses	\$	5,385,811

REVENUES LESS EXPENSES**\$ -**

THE GENERAL FUND CAPITAL BUDGET

General Fund - Capital Revenue

Adopted Budget

General Government

Permit Fees for CIA	\$	30,000
Subtotal	\$	30,000

Streets & Roads

Highway User Revenue	\$	460,000
Permit Fees for Streets & Roads	\$	20,000
Subtotal	\$	480,000

Parks & Recreation

Park Grants for Operating Expenses	\$	1,059,734
Permit Fees for Parks	\$	15,000
Subtotal	\$	1,074,734

TOTAL GENERAL FUND CAPITAL REVENUE	\$	1,584,734
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Transfers from Reserves to Fund Capital Projects:

General Reserves		
Capital Improvement Reserves	\$	-
Streets & Roads Reserves	\$	961,404
Parks & Recreation Reserves	\$	236,298
TOTAL TRANSFERS FROM RESERVES	\$	1,197,702

Transfer from Operating Budget	\$	610,689
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TOTAL GF CAPITAL REVENUE & TRANSFERS	\$	3,393,125
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General Fund - Capital Expenses

General Government

Capital Project - Reconfiguration of Councilroom	\$	120,000
Capital Project - DPW Office & Breakroom	\$	75,000
Subtotal	\$	195,000

Public Safety

Police Vehicles		
Police Equipment		
Police Station Fit-out		
Subtotal	\$	-

Street & Roads

Annual Road Construction & Paving Project	\$	125,000
Annual Sidewalk Project	\$	200,000
Annual Storm Drain Project - Nottingham	\$	70,000
Center Street Phase I	\$	10,000
SWM - Mandated Projects	\$	1,068,255
Trucks & Vehicles	\$	183,000
Mobile Equipment		
Subtotal	\$	1,656,255

Parks & Recreation

Grant Projects - Parks & Rec	\$	1,219,137
Equipment Capital Purchases		
Park & Playground Improvements	\$	306,745
Subtotal	\$	1,525,882

Community Development

Economic Development Capital Purchases	\$	15,988
Subtotal	\$	15,988

TOTAL GENERAL FUND CAPITAL EXPENSES	\$	3,393,125
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REVENUE & TRANSFERS LESS EXPENSES	\$	-
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Summary - General Fund Capital Budget

		<u>Adopted Budget</u>
Revenue:		
Streets & Roads	\$	480,000
Parks & Recreation	\$	1,074,734
General Government	\$	30,000
Total General Fund Capital Revenue	\$	1,584,734
Total Transfers from Reserves	\$	1,197,702
Total Transfers from Operating Budget	\$	610,689
Total General Fund Capital Revenue & Transfers	\$	3,393,125
Expenses:		
General Government	\$	195,000
Public Safety	\$	-
Streets & Roads	\$	1,656,255
Parks & Recreation	\$	1,525,882
Community Development	\$	15,988
Total General Fund Capital Expenses	\$	3,393,125
REVENUE & TRANSFERS LESS EXPENSES	\$	-

THE WATER & SEWER FUND OPERATING BUDGET

Water & Sewer Fund - Operating Revenue

Adopted Budget

INCOME - SEWER

Sewer Service Charges	\$	1,065,000
Sewer Connection Charges	\$	20,000

INCOME - WATER

Water Service Charges	\$	1,190,000
Water Connection Charges	\$	20,000

INCOME - OTHER

Interest Income	\$	50,500
Penalties for Late Payment	\$	40,000
Other Income	\$	20,000
State Grants (ENR O&M Expenses)	\$	36,000
Water Tower Revenue	\$	46,842
Developer Inspection Fee	\$	20,000
Transfer from Operating Savings Account	\$	50,188

TOTAL WATER & SEWER FUND OPERATING REVENUE	\$	2,558,530
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Water & Sewer Fund - Operating Expenses

EXPENSES - SEWER DEPARTMENT

Salaries/Wages - Sewer Dept.	\$	247,300
Chemicals & Chemical Supplies	\$	158,125
Electric/Utilities	\$	162,000
Maintenance & Repair - Sewer System	\$	107,646
Maintenance & Repair - WWTP	\$	271,362
Fuel for Vehicles & Mobile Equipment	\$	10,000
Subtotal	\$	956,433

EXPENSES - WATER DEPARTMENT

Salaries/Wages - Water Dept.	\$	247,300
Chemicals & Chemical Supplies	\$	82,000
Electric/Utilities	\$	93,000
Maintenance & Repair - Water System	\$	115,000
Fuel for Vehicles & Mobile Equipment	\$	10,000
Subtotal	\$	547,300

ADMINISTRATIVE EXPENSES

Audit Fees	\$	12,800
Legal Counsel	\$	5,000
Insurance - General	\$	48,000
Miss Utility Expenses	\$	2,000
Network Systems/Computer Maintenance & Repair	\$	16,140
Certification, Training & Education, Dues	\$	7,000
Office Supplies, Equip. & Postage	\$	12,700
Telephone Bills	\$	21,700
General Administrative Expenses	\$	10,575
Motor Vehicle Maintenance & Repair	\$	10,000
Principle on Bonds and notes	\$	549,995
Interest on Bonds & Notes	\$	170,750
Subtotal	\$	866,660

MISCELLANEOUS EXPENSES

FICA - Employer Payroll Taxes	\$	37,837
Insurance / Retiree Benefits	\$	7,000
Insurance / Employee Benefits	\$	95,000
Retirement	\$	48,300
Contingency	\$	-
Subtotal	\$	188,137

TOTAL WATER & SEWER OPERATING EXPENSES	\$	2,558,530
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Transfer to Capital Budget	\$	-
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TOTAL W&S EXPENSES & TRANSFERS	\$	2,558,530
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REVENUE LESS EXPENSES	\$	-
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Summary - Water & Sewer Fund Operating Budget

Adopted Budget

Revenue:

Sewer Revenue	\$	1,085,000
Water Revenue	\$	1,210,000
Other Revenue	\$	263,530
Total Water & Sewer Fund Revenue	\$	2,558,530

Expenses:

Sewer	\$	956,433
Water	\$	547,300
Administrative & General	\$	866,660
Miscellaneous	\$	188,137
Transfers to Reserves/Capital Budget	\$	-
Total Water & Sewer Fund Expenses	\$	2,558,530

REVENUES LESS EXPENSES \$ -

THE WATER & SEWER FUND CAPITAL BUDGET

Water & Sewer Fund Capital Revenue

Adopted Budget

Sewer		
Permit Fees for Sewer Expansion - To Reserves	\$	13,000
Subtotal	\$	13,000
Water		
Permit Fees for Water Expansion - to Reserves	\$	22,000
Subtotal	\$	22,000
Well Exploration		
Permit Fees for Well Exploration & Development - to Reserves	\$	10,000
Subtotal	\$	10,000
Other Revenues		
System Benefit Charge	\$	232,000
Permit Fees for Capital Improvement	\$	10,000
Subtotal	\$	242,000
TOTAL WATER & SEWER CAPITAL REVENUE	\$	287,000
Transfers from Reserves to Fund Capital Projects:		
Sewer Reserves	\$	281,406
Transfer from Water Reserves	\$	756,594
Transfer from Well Exploration Reserves	\$	150,000
TOTAL TRANSFERS FROM RESERVES	\$	1,188,000
Transfer from Operating Budget	\$	-
TOTAL W&S FUND CAPITAL REVENUE & TRANSFERS	\$	1,475,000
Water & Sewer Fund Capital Expenses		
Sewer System Capital Improvements	\$	293,000
Water System Capital Improvements	\$	850,000
Inflow and Infiltration	\$	85,000
Mobile Equipment	\$	10,000
Office Equipment		
Trucks & Vehicles	\$	87,000
Well Exploration & Development	\$	150,000
TOTAL WATER & SEWER CAPITAL EXPENSES	\$	1,475,000
REVENUE & TRANSFERS LESS EXPENSES	\$	-

Summary - Water & Sewer Fund Capital Budget

		<u>Adopted Budget</u>
Revenue:		
Sewer	\$	13,000
Water	\$	22,000
Well Exploration & Development	\$	10,000
Other Revenue	\$	242,000
Total Water & Sewer Capital Revenue	\$	287,000
Total Transfers from Reserves	\$	1,188,000
Total Transfers from Operating Budget	\$	-
Total W&S Fund Capital Revenue & Transfers	\$	1,475,000
Expenses:		
Sewer	\$	293,000
Water	\$	850,000
Inflow and Infiltration	\$	85,000
Trucks and vechcles	\$	10,000
Mobile Equipment	\$	87,000
Office Equipment	\$	-
Well Exploration	\$	150,000
Total Water & Sewer Capital Expenses	\$	1,475,000
 REVENUE & TRANSFERS LESS EXPENSES	 \$	 -

Total of all the Town's Budgets for Fiscal Year 2018 - 2019

		<u>Adopted Budget</u>
GENERAL FUND OPERATING BUDGET	\$	5,385,811
GENERAL FUND CAPITAL BUDGET	\$	3,393,125
WATER & SEWER FUND OPERATING BUDGET	\$	2,558,530
WATER & SEWER FUND CAPITAL BUDGET	\$	1,475,000
	\$	<u>12,812,466</u>

USE OF RESERVES TO FUND CAPITAL PROJECTS:

General Fund		
General Reserves	\$	-
CIA	\$	-
Roads	\$	961,404
Parks	\$	236,298
TOTAL - GF Reserves	\$	1,197,702
Water & Sewer		
Sewer	\$	281,406
Water	\$	756,594
Well	\$	150,000
TOTAL - W & S Reserves	\$	1,188,000
GRAND TOTAL	\$	2,385,702