

# The Town of Mount Airy Budget

Including the General Fund Operating Budget, the Water & Sewer Fund Operating Budget and the Capital Improvement Budget

**Fiscal Year 2020**

Tax Rate: \$0.1662 per \$100 of assessed property value

Adopted 5/6/19

## THE GENERAL FUND OPERATING BUDGET

<b>General Fund - Operating Revenue</b>		<b><u>Adopted Budget</u></b>
<b>TAXES</b>		
Real & Personal Property Taxes	\$	1,893,750
Railroads & Public Utility Taxes	\$	24,200
Ordinary Business Corporation Taxes	\$	111,500
Income Taxes - Local	\$	1,800,000
Admission & Amusement Taxes	\$	27,000
<b>LICENSES &amp; PERMITS</b>		
Beer, Wine, Liquor Licenses	\$	5,400
Traders Licenses & Interest	\$	24,800
Cable TV & Franchise Fees	\$	114,300
Permit & Inspection Fees	\$	1,000
Site Inspection Receipts	\$	1,000
County Building Permits	\$	1,800
Filing Fees	\$	5,000
<b>INTERGOVERNMENTAL</b>		
Police Grants - State	\$	137,179
Other State Grants	\$	-
Bank Shares Tax	\$	90
County Shared Taxes	\$	805,760
County Pmts in Lieu of Txs - Ser. Chg.	\$	1,300
<b>SERVICE CHARGES FOR CURRENT SERVICES:</b>		
<b>GENERAL GOVERNMENT CHARGES</b>		
Zoning Receipts	\$	8,000
Developer Inspection Fees	\$	100,000
<b>SOLID WASTE</b>		
Solid Waste totes	\$	200
<b>RECREATION CHARGES</b>		
Park Grants for Operating Expenses	\$	-
Parks, Recreation & Beautification	\$	9,000
<b>FINES AND FORFEITURES</b>		
Parking & Ordinance Violations	\$	1,000
Property Maintenance Violations	\$	3,000
<b>MISCELLANEOUS REVENUES</b>		
Miscellaneous Revenue	\$	5,000
Street, Sidewalk & Curb Revenue	\$	-
Interest On Investments	\$	40,000
Rent - 1 N. Main Street	\$	16,800
Community/Economic Development Grants	\$	7,500
Revenue MAPD	\$	10,000
Transfer from reserves	\$	-
<b>TOTAL GENERAL FUND OPERATING REVENUE</b>	<b>\$</b>	<b>5,154,579</b>

**General Fund - Operating Expenses****Adopted Budget****GENERAL GOVERNMENT**

Town Council Salary	\$	20,000
Mayor's Salary	\$	8,500
Election Worker Pay	\$	-
Election Expenses	\$	-
Salaries/Wages - General Government Staff	\$	499,400
Audit Fees	\$	16,000
Legal Counsel	\$	40,000
MML Convention Expense	\$	16,659
Dues, Meetings, Mileage	\$	22,440
Codification and Official Document Retention	\$	6,200
<b>Subtotal</b>	<b>\$</b>	<b>629,199</b>

**OFFICE & BUILDING EXPENSES**

Insurance - General	\$	55,105
Electric/Utilities - General Government Buildings	\$	31,950
Maintenance & Repairs -Town Hall, DPW, Flat iron Bldg	\$	28,775
Train Station Expenses	\$	10,610
Network Systems, Computer Maint & Repairs	\$	42,360
Office Equipment Contracts/Leases	\$	8,700
Office Supplies, Equip. & Postage	\$	23,100
Telephone Bills	\$	19,700
General Administrative Expenses	\$	38,950
<b>Subtotal</b>	<b>\$</b>	<b>259,250</b>

**PUBLIC SAFETY*****TOWN POLICE FORCE***

Police Salaries, OT & Shift Differential	\$	731,679
Legal Fees	\$	2,500
Employment Taxes (FICA)	\$	55,973
Insurance - Workers Comp, Prop & Liability, Vehicle, L&EL	\$	80,452
Health Insurance	\$	170,570
Retirement	\$	247,677
Electric/Utilities	\$	6,360
Police Building Expense	\$	70,552
Network Systems, Computer M & R	\$	41,597
Training, pre-employment testing	\$	17,635
Police Equipment	\$	38,552
Offices Supplies & Equipment	\$	10,600
Telephones - Office	\$	7,820
General Administrative Expenses	\$	2,900
Gas & Oil	\$	39,600
K-9 Expenses	\$	3,100
Community Outreach & Education	\$	3,900
Code Enforcement Expenses	\$	4,250
Police Car Maintenance & Repair	\$	20,900
<b>Subtotal</b>	<b>\$</b>	<b>1,556,617</b>

Contribution to Fire Company	\$	201,875
<b>Subtotal</b>	<b>\$</b>	<b>201,875</b>

**Subtotal - Public Safety** \$ **1,758,492**

		<u>Adopted Budget</u>
<b>SANITATION DEPARTMENT</b>		
Trash Collection Contract	\$	287,280
Landfill Fees	\$	195,500
Other Operating Expenses (Oil Shed, Recycling Bins)	\$	8,000
<b>Subtotal</b>	<b>\$</b>	<b>490,780</b>
<b>STREETS &amp; ROADS DEPARTMENT</b>		
Salaries/Wages - Roads Dept.	\$	127,500
Maintenance & Repair	\$	99,000
Fuel for Vehicles and Mobile Equipment	\$	12,000
Street Lighting	\$	172,000
Motor Vehicle Maintenance & Repair	\$	8,000
Snow Removal Salaries/Wages	\$	30,000
Snow Removal Supplies, Equipment & Repair	\$	90,000
<b>Subtotal</b>	<b>\$</b>	<b>538,500</b>
<b>PARKS &amp; RECREATION DEPARTMENT</b>		
Salaries/Wages - Parks Dept.	\$	246,100
Electric/Utilities	\$	5,100
Maintenance & Repair - Grounds and Fields	\$	32,950
Dues & Memberships	\$	3,380
Fuel for Vehicles and Mobile Equipment	\$	12,000
Motor Vehicle Maintenance & Repair	\$	8,000
Beautification	\$	13,000
Recreation & Culture	\$	11,100
Rest Room Facilities - Parks	\$	7,700
<b>Subtotal</b>	<b>\$</b>	<b>339,330</b>
<b>COMMUNITY DEVELOPMENT &amp; PLANNING DEPARTMENT</b>		
Planning & Zoning		
Salaries/Wages - Community Development & Planning Dept.	\$	221,500
Legal Counsel	\$	35,000
General Administrative Expenses	\$	30,500
Advertising	\$	3,000
Sustainability	\$	2,000
Consulting Fees	\$	-
<b>Subtotal</b>	<b>\$</b>	<b>292,000</b>
Economic Development		
Economic Development Expenses	\$	37,745
Downtown Revitalization	\$	36,450
Contribution to Downtown Assoc. (MAMSA)	\$	-
<b>Subtotal</b>	<b>\$</b>	<b>74,195</b>
<b>MISCELLANEOUS - EXPENSES &amp; TRANSFERS</b>		
FICA - Employer Payroll Taxes	\$	86,000
Insurance / Retiree Benefits	\$	11,000
Insurance / Employee Benefits	\$	248,000
Retirement	\$	108,857
Contingency	\$	4,000
<b>Subtotal</b>	<b>\$</b>	<b>457,857</b>
<b>TOTAL GENERAL FUND OPERATING EXPENSES</b>	<b>\$</b>	<b>4,839,603</b>
<b>Transfer to Capital Budget</b>	<b>\$</b>	<b>314,976</b>
<b>TOTAL GF OPERATING EXPENSES &amp; TRANSFERS</b>	<b>\$</b>	<b>5,154,579</b>
<b>REVENUE LESS EXPENSES &amp; TRANSFERS</b>	<b>\$</b>	<b>-</b>

**Summary - General Fund Operating Budget****Adopted Budget****Revenue:**

Taxes	\$	3,856,450
Licenses and Permits	\$	153,300
Intergovernmental	\$	944,329
Service Charges for Current Services	\$	117,200
Fines and Forfeitures	\$	4,000
Miscellaneous Revenues	\$	79,300
<b>Total General Fund Operating Revenue</b>	<b>\$</b>	<b>5,154,579</b>

**Expenses:**

General Government	\$	629,199
Office & Building	\$	259,250
Public Safety	\$	1,758,492
Sanitation	\$	490,780
Streets & Roads	\$	538,500
Parks & Recreation	\$	339,330
Planning & Zoning	\$	292,000
Economic Development	\$	74,195
Miscellaneous	\$	457,857
Contribution/Transfers to Other Funds	\$	314,976
<b>Total General Fund Operating Expenses</b>	<b>\$</b>	<b>5,154,579</b>

**REVENUES LESS EXPENSES****\$ -**

## THE GENERAL FUND CAPITAL BUDGET

### General Fund - Capital Revenue

Adopted Budget

#### General Government

Permit Fees for CIA	\$	162,000
<b>Subtotal</b>	<b>\$</b>	<b>162,000</b>

#### Streets & Roads

Highway User Revenue	\$	495,200
Permit Fees for Streets & Roads	\$	108,000
<b>Subtotal</b>	<b>\$</b>	<b>603,200</b>

#### Parks & Recreation

Park Grants for Capital Expenses	\$	2,300,858
Permit Fees for Parks	\$	81,000
<b>Subtotal</b>	<b>\$</b>	<b>2,381,858</b>

<b>TOTAL GENERAL FUND CAPITAL REVENUE</b>	<b>\$</b>	<b>3,147,058</b>
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#### Transfers from Reserves to Fund Capital Projects:

General Reserves	\$	-
Capital Improvement Reserves	\$	849,867
Streets & Roads Reserves	\$	184,125
Parks & Recreation Reserves	\$	205,241
<b>TOTAL TRANSFERS FROM RESERVES</b>	<b>\$</b>	<b>1,239,233</b>

Transfer from Operating Budget	\$	314,976
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<b>TOTAL GF CAPITAL REVENUE &amp; TRANSFERS</b>	<b>\$</b>	<b>4,701,267</b>
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### id - C General Fund - Capital Expenses

#### General Government

Capital Project - Train Station - Signs	\$	25,000
Capital Project - Downtown Site Improvements (Flat Iron Phas	\$	200,000
<b>Subtotal</b>	<b>\$</b>	<b>225,000</b>

#### Public Safety

Police Vehicles		
Police Equipment		
Police - Feasibility Study for Police Station	\$	30,000
<b>Subtotal</b>	<b>\$</b>	<b>30,000</b>

#### Street & Roads

Annual Road Construction & Paving Project	\$	425,000
Annual Sidewalk Project	\$	200,000
Annual Storm Drain Project - Nottingham	\$	70,000
Center Street Phase I	\$	10,000
SWM - Mandated Projects	\$	1,082,168
Trucks & Vehicles	\$	43,000
Mobile Equipment	\$	29,000
<b>Subtotal</b>	<b>\$</b>	<b>1,859,168</b>

#### Parks & Recreation

Grant Projects - Parks & Rec	\$	1,172,426
Park & Playground Improvements	\$	1,396,673
Equipment Capital Purchases	\$	18,000
<b>Subtotal</b>	<b>\$</b>	<b>2,587,099</b>

#### Community Development

Economic Development Capital Purchases	\$	-
<b>Subtotal</b>	<b>\$</b>	<b>-</b>

<b>TOTAL GENERAL FUND CAPITAL EXPENSES</b>	<b>\$</b>	<b>4,701,267</b>
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<b>REVENUE &amp; TRANSFERS LESS EXPENSES</b>	<b>\$</b>	<b>-</b>
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## Summary - General Fund Capital Budget

		<u>Adopted Budget</u>
<b>Revenue:</b>		
Streets & Roads	\$	603,200
Parks & Recreation	\$	2,381,858
General Government	\$	162,000
<b>Total General Fund Capital Revenue</b>	<b>\$</b>	<b>3,147,058</b>
Total Transfers from Reserves	\$	1,239,233
Total Transfers from Operating Budget	\$	314,976
<b>Total General Fund Capital Revenue &amp; Transfers</b>	<b>\$</b>	<b>4,701,267</b>
<b>Expenses:</b>		
General Government	\$	225,000
Public Safety	\$	30,000
Streets & Roads	\$	1,859,168
Parks & Recreation	\$	2,587,099
Community Development	\$	-
<b>Total General Fund Capital Expenses</b>	<b>\$</b>	<b>4,701,267</b>
<b>REVENUE &amp; TRANSFERS LESS EXPENSES</b>	<b>\$</b>	<b>-</b>

# THE WATER & SEWER FUND OPERATING BUDGET

## Water & Sewer Fund - Operating Revenue

Adopted Budget

### INCOME - SEWER

Sewer Service Charges	\$	1,144,000
Sewer Connection Charges	\$	91,800

### INCOME - WATER

Water Service Charges	\$	1,018,000
Water Connection Charges	\$	91,800

### INCOME - OTHER

Interest Income	\$	65,000
Penalties for Late Payment	\$	50,000
Other Income	\$	20,000
State Grants (ENR O&M Expenses)	\$	36,000
Water Tower Revenue	\$	47,785
Developer Inspection Fee	\$	100,000
Transfer from Operating Savings Account	\$	-

**TOTAL WATER & SEWER FUND OPERATING REVENUE \$ 2,664,385**

## Water & Sewer Fund - Operating Expenses

### EXPENSES - SEWER DEPARTMENT

Salaries/Wages - Sewer Dept.	\$	291,000
Chemicals & Chemical Supplies	\$	162,660
Electric/Utilities	\$	168,000
Maintenance & Repair - Sewer System	\$	68,034
Maintenance & Repair - WWTP	\$	275,900
Fuel for Vehicles & Mobile Equipment	\$	7,000
<b>Subtotal</b>	<b>\$</b>	<b>972,594</b>

### EXPENSES - WATER DEPARTMENT

Salaries/Wages - Water Dept.	\$	291,000
Chemicals & Chemical Supplies	\$	81,200
Electric/Utilities	\$	87,500
Maintenance & Repair - Water System	\$	309,000
Fuel for Vehicles & Mobile Equipment	\$	7,000
<b>Subtotal</b>	<b>\$</b>	<b>775,700</b>

### ADMINISTRATIVE EXPENSES

Audit Fees	\$	13,000
Legal Counsel	\$	5,000
Insurance - General	\$	53,500
Miss Utility Expenses	\$	2,000
Network Systems/Computer Maintenance & Repair	\$	16,800
Certification, Training & Education, Dues	\$	8,250
Office Supplies, Equip. & Postage	\$	12,700
Telephone Bills	\$	23,200
General Administrative Expenses	\$	10,800
Motor Vehicle Maintenance & Repair	\$	10,000
Principle on Bonds and notes	\$	318,400
Interest on Bonds & Notes	\$	146,118
<b>Subtotal</b>	<b>\$</b>	<b>619,768</b>

### MISCELLANEOUS EXPENSES

FICA - Employer Payroll Taxes	\$	44,523
Insurance / Retiree Benefits	\$	12,390
Insurance / Employee Benefits	\$	127,000
Retirement	\$	54,100
<b>Subtotal</b>	<b>\$</b>	<b>238,013</b>

**TOTAL WATER & SEWER OPERATING EXPENSES \$ 2,606,075**

**Transfer to Capital Budget \$ 58,310**

**TOTAL W&S EXPENSES & TRANSFERS \$ 2,664,385**

**REVENUE LESS EXPENSES \$ -**

**Summary - Water & Sewer Fund Operating Budget****Adopted Budget****Revenue:**

Sewer Revenue	\$	1,235,800
Water Revenue	\$	1,109,800
Other Revenue	\$	318,785
<b>Total Water &amp; Sewer Fund Revenue</b>	<b>\$</b>	<b>2,664,385</b>

**Expenses:**

Sewer	\$	972,594
Water	\$	775,700
Administrative & General	\$	619,768
Miscellaneous	\$	238,013
Transfers to Reserves/Capital Budget	\$	58,310
<b>Total Water &amp; Sewer Fund Expenses</b>	<b>\$</b>	<b>2,664,385</b>

**REVENUES LESS EXPENSES****\$ -**



# THE WATER & SEWER FUND CAPITAL BUDGET

## Water & Sewer Fund Capital Revenue

Adopted Budget

### Sewer

Permit Fees for Sewer Expansion - To Reserves	\$	135,000
<b>Subtotal</b>	<b>\$</b>	<b>135,000</b>

### Water

Permit Fees for Water Expansion - to Reserves	\$	162,000
<b>Subtotal</b>	<b>\$</b>	<b>162,000</b>

### Well Exploration

Permit Fees for Well Exploration & Development - to Reserves	\$	81,000
<b>Subtotal</b>	<b>\$</b>	<b>81,000</b>

### Other Revenues

System Benefit Charge	\$	229,500
Permit Fees for Capital Improvement	\$	108,000
<b>Subtotal</b>	<b>\$</b>	<b>337,500</b>

**TOTAL WATER & SEWER CAPITAL REVENUE** \$ **715,500**

### Transfers from Reserves to Fund Capital Projects:

Sewer Reserves	\$	217,190
Transfer from Water Reserves	\$	110,500
Transfer from Well Exploration Reserves		
Transfer from General W&S Reserves	\$	234,000
<b>TOTAL TRANSFERS FROM RESERVES</b>	<b>\$</b>	<b>561,690</b>

Transfer from Operating Budget \$ 58,310

**TOTAL W&S FUND CAPITAL REVENUE & TRANSFERS** \$ **1,335,500**

### Water & Sewer Fund Capital Expenses

Sewer System Capital Improvements	\$	238,500
Water System Capital Improvements	\$	844,000
Inflow and Infiltration	\$	200,000
Mobile Equipment	\$	10,000
Office Equipment	\$	-
Trucks & Vehicles	\$	43,000
Well Exploration & Development	\$	-
<b>TOTAL WATER &amp; SEWER CAPITAL EXPENSES</b>	<b>\$</b>	<b>1,335,500</b>

**REVENUE & TRANSFERS LESS EXPENSES** \$ -

## Summary - Water & Sewer Fund Capital Budget

		<u>Adopted Budget</u>
<b>Revenue:</b>		
Sewer	\$	135,000
Water	\$	162,000
Well Exploration & Development	\$	81,000
Other Revenue	\$	337,500
<b>Total Water &amp; Sewer Capital Revenue</b>	<b>\$</b>	<b>715,500</b>
Total Transfers from Reserves	\$	561,690
Total Transfers from Operating Budget	\$	58,310
<b>Total W&amp;S Fund Capital Revenue &amp; Transfers</b>	<b>\$</b>	<b>1,335,500</b>
<b>Expenses:</b>		
Sewer	\$	238,500
Water	\$	844,000
Inflow and Infiltration	\$	200,000
Trucks and vechcles	\$	10,000
Mobile Equipment	\$	43,000
Office Equipment	\$	-
Well Exploration	\$	-
<b>Total Water &amp; Sewer Capital Expenses</b>	<b>\$</b>	<b>1,335,500</b>
<b>REVENUE &amp; TRANSFERS LESS EXPENSES</b>	<b>\$</b>	<b>-</b>

<b>Total of all the Town's Budgets for Fiscal Year 2018 - 2019</b>		
		<u>Adopted Budget</u>
<b>GENERAL FUND OPERATING BUDGET</b>	<b>\$</b>	<b>5,154,579</b>
<b>GENERAL FUND CAPITAL BUDGET</b>	<b>\$</b>	<b>4,701,267</b>
<b>WATER &amp; SEWER FUND OPERATING BUDGET</b>	<b>\$</b>	<b>2,664,385</b>
<b>WATER &amp; SEWER FUND CAPITAL BUDGET</b>	<b>\$</b>	<b>1,335,500</b>
	<b>\$</b>	<b>13,855,731</b>

<b>USE OF RESERVES TO FUND CAPITAL PROJECTS:</b>		
<b>General Fund</b>		
General Reserves	\$	-
CIA	\$	849,867
Roads	\$	184,125
Parks	\$	205,241
<b>TOTAL - GF Reserves</b>	<b>\$</b>	<b>1,239,233</b>
<b>Water &amp; Sewer</b>		
Sewer	\$	217,190
Water	\$	110,500
Well	\$	234,000
<b>TOTAL - W &amp; S Reserves</b>	<b>\$</b>	<b>561,690</b>
<b>GRAND TOTAL</b>	<b>\$</b>	<b>1,800,923</b>