

PATRICK T. ROCKINBERG
Mayor

LARRY G. HUSHOUR
Council President



Council Members
JASON M. POIRIER
Secretary

PAMELA M. REED
KARL L. MUNDER
PATRICIA R. WASHABAUGH

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE
2. APPROVAL OF MINUTES

Documents:

[MARCH 2021 RECREATION PARKS MEETING.PDF](#)

3. GUESTS AND PRESENTATIONS

1. Sgt. Allison Doherty, Montgomery County Sheriff's office - "Back the Blue" 5K

4. CHAIRMAN'S REPORT: Mike
5. COUNCILMEMBER'S REPORT: Karl
6. TOWN STAFF REPORT: Gina/Ashley/Nancy

Documents:

[RECREATION AND PARKS STAFF REPORT - 15 APRIL 2021.PDF](#)

7. UNFINISHED BUSINESS

1. Field allocation updates - Nancy
2. Watkins Park AED - Zac Sealfon
3. Windy Ridge mountain bike trail - Kristen & Pat Ellis
4. Fencing Needs

8. NEW BUSINESS

9. UPCOMING EVENTS

- National Anthem is played on Main Street every Friday at noon
- Love Your Park Week – April 17-25
 - Mon 19th at 12pm - Story-Time in the Park, Wildwood Park
 - Mon 19th at 5pm - Paint the Park with Nature, Vest Pocket Park
 - Fri 23rd at 6pm - Guided Walk in the park, Windy Ridge Park
 - Sat 24th at 10am - Pickleball 101, Prospect Park
 - Sun 25th at 2pm - Rock Skipping Competition, Prospect Park
- Mt Airy, MD vs NC "Clean Up the Town" Challenge – April 17, Rotary Club - 301-704-7818
- Restaurant Week – April 19-25
- Cars and Coffee - April 25, 8–11am at the Municipal Parking Lot
- Bank Brews - April 25, 12-4pm at Simpson-Baker-Bowlus Pop Up Park
- i ♥ Mount Airy – April 28
- Bulk Trash Pickup - May 1st
 - 2 items limit at curb by 6am; more info available on the [town website](#)
- MAVFC BBQ Chicken Dinner - May 2nd, 12pm - 5pm ([website](#))
- Town Elections - May 3rd
 - absentee ballots available starting 4/12
 - visit the election page on the town website at [mountairymd.gov/elections](#)
- Master Play Work Session - May 6, 6-9pm
 - More info available on the [event page](#) on the town website.
- Ava's Relay Race - May 15-16 in Watkin's Park
 - Register online at [active.com](#)

10. ADJOURNMENT

Email: town@mountairymd.gov • Web Page: www.mountairymd.gov

Recreation and Parks Monthly Meeting

March 18, 2021

Recreation and Parks Team: Mike Riegel, Drew Heck, Scott Rieland, Ryan McCulley, Heather Hobbs, George Guevara and Councilman Munder

Town Staff: Nancy Hernandez, Ashley Collier, Brian Johnson

Mt Airy Messenger: Tony Burke

The meeting was called to order at 7:01 following the Pledge of Allegiance

The February minutes were approved

Chairman's Comments: Chairman Riegel shared:

- Value of attending other Commission Meetings
- Shared thoughts and pictures from walking our Parks
- Researching shading for the Pickle Ball courts

Councilman's Report: Councilman Munder shared:

- Review of March Council Meeting – Ordinances/Resolutions
- CSX purchase update

Guests:

- Kerri Markley from Mt Airy Baptist Church
 - 5K event at Watkins Park September 4, 2021 6AM-1PM
 - Discussion involved assurances that all COVID protocols are be followed
 - Motion to Approve Drew / Scott second - all in favor to approve the 5k
- Councilwoman Pam Reed
 - Site work for inclusive playground has started
 - Construction to begin 3/22
 - Ribbon cutting ceremony 4/9
 - 'Watkins Play Place' is the name
 - Entry sign shared – well received by Commission
 - Motion to Approve sign Heather / George second – all in favor of the sign
- Anastasia Bettis / Jim Crum
 - Summit Ridge Baseball field fencing discussion
 - Concern about fencing / netting going up
 - Brian Johnson shared the plan to improve the fencing by changing the current 6' to 20' and also shared the reasons for doing this

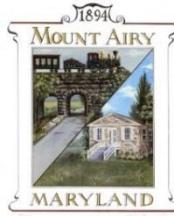
- Brian recommended extending left field line fencing of 90'
 - Motion to Approve expense of fencing Scott / Ryan second – all in favor to approve funding of fence

- Town Staff Report
 - Update provided by Staff
 - [Recreation and Parks Staff Report ~ 18 March 2021.pdf](#)
 - Spring Field Allocation Summary
 - Meeting #2 held with Town Organization 3/17, all conflicts resolved

- Unfinished Business
 - AED Placement at Watkins Park
 - Locations discussed
 - Concern about certification of AED discussed – Staff to check into this with MAPD
 - After discussion, placement of the AED to be near the Restrooms to allow camera access
 - Motion to Approve location near Restrooms by George / Second by Ryan – all in favor to approve
 - Fencing need at Bryson Soccer Field update
 - Fencing needed at Summit Ridge Soccer field discussed to protect the field from damage from vehicles.

- Town Staff discussed upcoming events

- Adjournment 8:20
 - Motion to adjourn by Drew / second by Ryan – all in favor to adjourn



To: Recreation and Parks Board

From: Gina Campanile, Director of Community Development
Ashley Collier, Parks and Events Coordinator, Parks Naturalist
Nancy Hernandez, Parks Attendant

Re: Staff Report – April 15, 2021

Nottingham Trail

The Town staff met with the HOA (1/20) to discuss the trail to be deeded to the Town as a precursor to the release of the developer's bond. This is a part of the overall hiker/biker trail mosaic. Nottingham is not planning to build their portion of the trail all the way to Locksley Lane in exchange for the Developer to improve an existing playground. The Developer is still required to build the Town's portion of the trail along Town property, connecting the WWTP access road to Longbow Road. Town Council agreed to modify Public Works Agreement (7/20).

*Next Step is for the Developer to build the improvements. The Town is constructing the portion of the trail for which it is responsible.

Prospect Park Pickleball Court

- Public Works has on their schedule to line the rear pickleball court this fall
- Two signs with pickleball court rules are installed

Rails to Trails Town View Boardwalk Project

- Century Engineering has completed their design and Dam Safety is reviewing.
- Bid package has been approved by SHA

Rails to Trails West of Main – CSX Acquisition

- Town staff received two updated appraisals as required by POS grant.
- Acquisition projects are eligible for 100% reimbursement of expenses related to land acquisition in the Program Open Space grant funding and MD Capital Miscellaneous Grant funding already obtained.
- Received MD Capital Project Grant Agreement for \$300,000 and sent to CSX for signatures (week of 11/2/2020)
- Submitted final purchase agreement to CSX along with deposit. (1/25/2021). Expect fully ratified agreement within 30 days
- Town staff submitted all paperwork to Frederick County and state POS officials for POS reimbursement for the purchase
- Received the State Clearinghouse Review Process Acknowledgment letter 2/17/2021
- Council approves minor changes to purchase agreement (3/1/2021). Fully executed agreement 3/16/2021

Railyard Acquisition

The preliminary application to seek Program Open Space funding to acquire the Gallagher railyard property was submitted in May and preliminary approval was given for ¼ of the Carroll County town funding allotment or \$74,603.

- Received both appraisals and sent to MD DNR POS contact Margaret Lasher. Had phone call with MS. Lasher on 1/15/2021. She will hold application and allocation open until Town confirms how they will proceed.

Summit Ridge – Paving for ADA Accessibility

Project completed.

Summit Ridge Playground Repairs

- Received feedback from citizen regarding poor condition of Summit Ridge playground including photographs
- Staff met with Public works to determine next steps. Decided to:
 - Remove horizontal loop bar and replace. – completed.
 - Brace up the landing that had broken welds with aluminum L channel - completed
 - ordered 1 gal. of rubberized coating that the manufacturer recommends and testing to see how well that works on equipment – ordered but not yet received

Summit Ridge Fence Project

Update provided by Mike Riegel

Trail Cams

Ordered and received. The trail camera system installed at Windy Ridge Park. Currently setting up data plan.

Twin Arch Crossing Basketball Court Tiles Repair

Completed

Watkins Park Inclusive Playground

- Board of Public Works approved request
- Playground equipment and pavilion have been ordered and equipment deposit made.
- Pavilion permit application has been submitted to Carroll County and is in the approval process
- Received digital structural calculations for pavilion from Playground Specialists. Staff has forwarded to County along with some additional information requested next week (week of October 19th)
- Addition load requirement received from Carroll County (CC). Informed Playground Spec and received new design. Forwarded to CC (11/6/2020)
- Harry Holmes, owner of Altimate Electric, has offered to disconnect the existing panel board and reinstall a new outdoor one (similar arrangement as at the caboose) free of charge. He wants to give back to the community and is excited to know there will be a new pavilion and playground going in place of the skate park which he spent many days bringing his kids there.
- Pre-construction meeting 3/5/2021
- Asphalt preparation began 3/8/2021
- Installation scheduled to begin March 22, 2021 with private ribbon cutting ceremony April 4, 2021
- Phase I was completed as of April 3, ribbon cutting ceremony was April 4
- The Town has applied for the Community Parks and Playgrounds grant for FY 2022 to complete phase II of the playground. Phase II has been priced at \$230,598.60 of which up to 75% can be covered by the grant.

Wildwood Park Senior Fitness Area

Recreation and Parks board recommended not proceeding with project.

Wildwood Park Fountain

“Up and running by spring,” according to Public Works

Windy Ridge Boardwalk Project

- Applied for Recreational Trails grant for designs of two boardwalks to traverse the low lying and often flooded portion of the East West Park/Windy Ridge Trail in May of 2020.
- Contacted program administrator on 10/9/2020 for update. Was informed that grant program is, “... in a bit of a holding pattern while details from the continuing resolution are worked out.” They were hoping to get a timeline out for announcement the week of October 12th
- We received notice that the town did not receive the Recreational Trails grant – 11/25/2020

Windy Ridge Bike Trail

- The Town received an email stating that our bike trails project was not selected for the next phase of the People for Bikes grant. \$5,000 has been put in the FY 2022 budget for the trail design.

Changes since last month