
PATRICK T. ROCKINBERG
Mayor

LARRY G. HUSHOUR
Council President



Council Members
JASON M. POIRIER
Secretary

PAMELA M. REED
KARL L. MUNDER
PATRICIA R. WASHABAUGH

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE
2. APPROVAL OF MINUTES

Documents:

[JANUARY 2021 MINUTES.PDF](#)

3. CHAIRMAN'S REPORT: Mike
4. COUNCILMEMBER'S REPORT: Karl
5. GUESTS AND PRESENTATIONS

1. John Breeding, Director of Planning and Zoning - 2023 Master Plan

6. TOWN STAFF REPORT: Gina/Ashley/Nancy

Documents:

[RECREATION AND PARKS STAFF REPORT ~ 18 FEBRUARY 2021.PDF](#)

7. UNFINISHED BUSINESS

- 7.I. Field Allocations Updates - Nancy
 - 7.II. Windy Ridge Mountain Biking Trails
 - 7.III. AED Eagle Scout Project - Zac Sealton

8. NEW BUSINESS

- 8.I. Budget Priorities For Parks & Recreation

9. UPCOMING EVENTS

- Request for Absentee Ballots for May town election are being taken now.
See [HTTPS://WWW.MOUNTAIRYMD.GOV/ELECTIONS](https://www.mountairymd.gov/elections) for more information.
- [I HEART MOUNT AIRY](#) – February 24th
- [MAVFC FRIED CHICKEN DINNERS](#) - February 27th
- Fridays at noon – National Anthem
- [MASTER PLAN WORKSHOP](#) - March 4th (1st Thursday of every month)
- [FIRST TOWN ELECTION NOMINATIONS MEETING](#) - March 8th
- [SECOND TOWN ELECTION NOMINATIONS MEETING](#) - March 15th
- Voter Registration Deadline - April 5th
- Absentee Ballots available - April 12th
- [MOUNT AIRY RESTAURANT WEEK](#) - April 19-25
- Town Elections - May 3rd

10. ADJOURNMENT

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Parks and recreation meeting minutes
January 21st meeting

Attendance: Board Members: Chairman Mike Riegel, Marc Mignogna, Ryan McCulley, Drew Heck, Scott Rieland, Heather Hobbs, George Guevara, Councilman Karl Munder
Town Staff: Ashley Collier parks and special events coordinator, Nancy Hernandez Parks Attendant
Press: Tony Burke Mount Airy Messenger

The meeting was called to order at 7:02 following the pledge of allegiance
The December meeting minutes were approved
Chairman Report: Waived

Council Report: Councilman Munder reported the council meeting was held on January 4th. He mentioned several ordinances were approved, developers rights and agreements was one of them. The Cashier annexation plan was approved.

Guests:

Pam Reed: Avas T 21 foundation- Update on ADA playground- Costs \$500,000 committed to \$100,000. Received \$200,000 from the state, met goal of \$75,000. Currently fundraising for phase 2, applied for some state grants for phase 2. Come play with me is the name. They are getting a sign with the sponsors names on it, and hoping to donate a bench with the name of winning team in the relays

Staff Report:

Rails to trails west of main: acquisition: will be complete the week of 1/18
Railyard acquisition: Both appraisals have been sent to the state. POS on hold until town confirms

Unfinished Business:

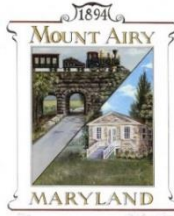
Fields- Blocked out all fields on town calendar notified all leagues about February meeting with coaches.
Windy Ridge Mountain Bike Update: Town submitted letter of intent. App has to be completed by April. More details to come at later date.

New Business:

SCHS Gold Rush Drive In: Winter event, drive in event, sells sponsorships for shirts, no spectators this year, drive in style. Board discussed, should not be a issue as long as guidelines are followed. The dates are January 27th, and February 3rd with conditions planned with parking and restrictions. Scott made motion to approve Drew 2nd, members in favor, Marc, Ryan, Scott, Drew, Members recused Heather and George
AED Eagle project: Revised looking for other locations, since Hi Ya karate is no longer on main street. Further discussions about locations inside train station or side of town hall
Ashley went over the upcoming events
Drew made a motion to adjourn Marc 2nd all in favor

Respectfully,
Marc Mignogna

The meeting ended at 8:28. The next meeting will be on February 18th at 7:00 Zoom format and Facebook live.



To: Recreation and Parks Board

From: Gina Campanile, Director of Community Development
Ashley Collier, Parks and Events Coordinator, Parks Naturalist
Nancy Hernandez, Parks Attendant

Re: Staff Report – February 18, 2021

Nottingham Trail

The Town staff met with the HOA (1/20) to discuss the trail to be deeded to the Town as a precursor to the release of the developer's bond. This is a part of the overall hiker/biker trail mosaic. Nottingham is not planning to build their portion of the trail all the way to Locksley Lane in exchange for the Developer to improve an existing playground. The Developer is still required to build the Town's portion of the trail along Town property, connecting the WWTP access road to Longbow Road. Town Council agreed to modify Public Works Agreement (7/20).

*Next Step is for the Developer to build the improvements. The Town is constructing the portion of the trail for which it is responsible.

Prospect Park Pickleball Court

- Public Works has on their schedule to line the rear pickleball court this fall
- Two signs with pickleball court rules are installed

Rails to Trails Town View Boardwalk Project

- Century Engineering has completed their design and Dam Safety is reviewing.
- Bid package has been approved by SHA

Rails to Trails West of Main – CSX Acquisition

- Final purchase agreement prepared to be signed. Signature triggers a 150-settlement deadline. Attempting to get funding in place in advance of the deadline.
- Town staff received two updated appraisals as required by POS grant.
- Acquisition projects are eligible for 100% reimbursement of expenses related to land acquisition in the Program Open Space grant funding and MD Capital Miscellaneous Grant funding already obtained.
- Received MD Capital Project Grant Agreement for \$300,000 and sent to CSX for signatures (week of 11/2/2020)
- Submitted final purchase agreement to CSX along with deposit. (1/25/2021). Expect fully ratified agreement within 30 days

- Town staff submitted all paperwork to Frederick County and state POS officials for POS reimbursement for the purchase
- Received the State Clearinghouse Review Process Acknowledgment letter 2/17/2021

Railyard Acquisition

The preliminary application to seek Program Open Space funding to acquire the Gallagher railyard property was submitted in May and preliminary approval was given for ¼ of the Carroll County town funding allotment or \$74,603.

- Received both appraisals and sent to MD DNR POS contact Margaret Lasher. Had phone call with MS. Lasher on 1/15/2021. She will hold application and allocation open until Town confirms how they will proceed.

Summit Ridge – Paving for ADA Accessibility

Project completed.

Summit Ridge Playground Repairs

- Received feedback from citizen regarding poor condition of Summit Ridge playground including photographs
- Staff met with Public works to determine next steps. Decided to:
 - Remove horizontal loop bar and replace. – completed.
 - Brace up the landing that had broken welds with aluminum L channel - completed
 - ordered 1 gal. of rubberized coating that the manufacturer recommends and testing to see how well that works on equipment – ordered but not yet received

Trail Cams

Ordered and received. The trail camera system installed at Windy Ridge Park. Currently setting up data plan.

Twin Arch Crossing Basketball Court Tiles Repair

Completed

Watkins Park Inclusive Playground

- Board of Public Works approved request
- Playground equipment and pavilion have been ordered and equipment deposit made.
- Pavilion permit application has been submitted to Carroll County and is in the approval process
- Received digital structural calculations for pavilion from Playground Specialists. Staff has forwarded to County along with some additional information requested next week (week of October 19th)
- Addition load requirement received from Carroll County (CC). Informed Playground Spec and received new design. Forwarded to CC (11/6/2020)
- Since the playground equipment is coming from Germany, expected delivery is after January 1.
- Installation window is three weeks
- Installation window will be scheduled when there is a constant 40 degrees and rising temperature
- Staff is working on replacing existing electrical panel in old shed and then demolishing the shed
- Harry Holmes, owner of Altimate Electric, has offered to disconnect the existing panel board and reinstall a new outdoor one (similar arrangement as at the caboose) free of charge. He wants to give back to the community and is excited to know there will be a new pavilion and playground going in place of the skate park which he spent many days bringing his kids there.

- The Town has applied for the Community Parks and Playgrounds grant for FY 2022 to complete phase II of the playground. Phase II has been priced at \$230,598.60 of which up to 75% can be covered by the grant.

Wildwood Park Senior Fitness Area

Recreation and Parks board recommended not proceeding with project.

Wildwood Park Fountain

“Up and running by spring,” according to Public Works

Windy Ridge Boardwalk Project

- Applied for Recreational Trails grant for designs of two boardwalks to traverse the low lying and often flooded portion of the East West Park/Windy Ridge Trail in May of 2020.
- Contacted program administrator on 10/9/2020 for update. Was informed that grant program is, “... in a bit of a holding pattern while details from the continuing resolution are worked out.” They were hoping to get a timeline out for announcement the week of October 12th
- We received notice that the town did not receive the Recreational Trails grant – 11/25/2020

Changes since last month