
PATRICK T. ROCKINBERG
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Council President



Council Members
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Secretary

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KARL L. MUNDER
PATRICIA R. WASHABAUGH

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE
2. APPROVAL OF MINUTES

Documents:

[DECEMBER MINUTES.PDF](#)

3. CHAIRMAN'S REPORT: Mike
4. COUNCILMEMBER'S REPORT: Karl
5. GUESTS AND PRESENTATIONS

1. Pamela Reed - Ava's T21 Foundation
Watkins playground update - entry sign, fundraising, name

6. TOWN STAFF REPORT: Gina/Ashley/Nancy

- 6.I. Town Staff Report

Documents:

[STAFF REPORT - 21 JANUARY 2021.PDF](#)

7. UNFINISHED BUSINESS

- 7.I. Field Allocations Updates - Nancy
- 7.II. Windy Ridge Mountain Biking Trails

8. NEW BUSINESS

- 8.I. Watkins Park Event Request - SCHS Gold Rush Drive-In Watch Party
Dates: Jan 27 and Feb 3
Benefiting: South Carroll High School students
Organizers: SCHS parents

- 8.II. AED Eagle Scout Project

9. UPCOMING EVENTS

- MAMSA is having a Golden Ticket event Valentine's Day weekend, the 13th and 14th
- I Heart Mount Airy – January 27
- Fridays at noon – National Anthem

10. ADJOURNMENT

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Parks and recreation meeting minutes
December 17th meeting

Attendance: Board Members: Chairman Mike Riegel, Marc Mignogna, Drew Heck, George Guevara, Heather Hobbs, Ryan McCulley, Scott Rieland,
Town Staff: Ashley Collier Parks and special events coordinator, Nancy Hernandez Parks attendant
Press: Tony Burke Mount Airy Messenger

The meeting was called to order at 7:05 following the pledge of allegiance
The November minutes were approved
Chairman Comments: Waived report
Council Report: Councilman Munder reported the council meeting was held on December 7th. He stated the loan program for small businesses passed. He also reported that Lashier annexation is moving along and there may be a hearing in March. The next meeting will be on January 4th at 7:30

Staff:

Rails to trails csx: Staff sought updated appraisals
Rails to trails boardwalk project: Did not receive rec trail grant on 11/25
Wildwood fitness area: Separate agenda item

Unfinished Business:

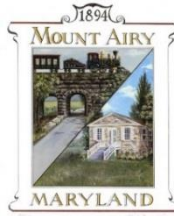
Wildwood fitness area: 2 pad options- 4 piece equipment, could have all 4, access multi gym towards entrance. Not quite sure layout as of yet. Drew suggested waiting until after the virus is over. The \$ was allocated from last years budget \$15,000 in budget. Board discussed all opposed.
Mountain Bike Trail: No new update \$5500 quote for design work. Possibility of a grant due on 1/22/21. Ryan looked on the website and said very few are around.

New Business:

Field Allocations: February meeting agenda item
Ashley went over all the upcoming events
Drew made motion to adjourn Marc 2nd all in favor

Respectfully,
Marc Mignogna

The meeting ended at 7:43. The next meeting will be on January 21st at 7:00 zoom format and live on Facebook.



To: Recreation and Parks Board

From: Gina Campanile, Director of Community Development
Ashley Collier, Parks and Events Coordinator, Parks Naturalist
Nancy Hernandez, Parks Attendant

Re: Staff Report – January 21, 2021

Nottingham Trail

The Town staff met with the HOA (1/20) to discuss the trail to be deeded to the Town as a precursor to the release of the developer's bond. This is a part of the overall hiker/biker trail mosaic. Nottingham is not planning to build their portion of the trail all the way to Locksley Lane in exchange for the Developer to improve an existing playground. The Developer is still required to build the Town's portion of the trail along Town property, connecting the WWTP access road to Longbow Road. Town Council agreed to modify Public Works Agreement (7/20).

*Next Step is for the Developer to build the improvements. The Town is constructing the portion of the trail for which it is responsible.

Prospect Park Pickleball Court

- Public Works has on their schedule to line the rear pickleball court this fall
- Two signs with pickleball court rules are installed

Rails to Trails Town View Boardwalk Project

- Dam Safety has reviewed and approved project alterations initial design.
- Additional fee for engineering has been approved and Century Engineering is working on redesigning the portion of the project that will be installed over the dam

Rails to Trails West of Main – CSX Acquisition

- Final purchase agreement prepared to be signed. Signature triggers a 150-settlement deadline. Attempting to get funding in place in advance of the deadline.
- Town staff has sought two updated appraisals as required by POS grant. One has been completed. **Second appraiser has promised completed appraisal this week – 1/18/2020**
- Acquisition projects are eligible for 100% reimbursement of expenses related to land acquisition in the Program Open Space grant funding and MD Capital Miscellaneous Grant funding already obtained.
- Received MD Capital Project Grant Agreement for \$300,000 and sent to CSX for signatures (week of 11/2/2020)

Railyard Acquisition

The preliminary application to seek Program Open Space funding to acquire the Gallagher railyard property was submitted in May and preliminary approval was given for ¼ of the Carroll County town funding allotment or \$74,603.

- Received both appraisals and sent to MD DNR POS contact Margaret Lasher. Had phone call with MS. Lasher on 1/15/2021. She will hold application and allocation open until Town confirms how they will proceed.

Summit Ridge – Paving for ADA Accessibility

Project completed.

Summit Ridge Playground Repairs

- Received feedback from citizen regarding poor condition of Summit Ridge playground including photographs
- Staff met with Public works to determine next steps. Decided to:
 - Remove horizontal loop bar and replace. – completed.
 - Brace up the landing that had broken welds with aluminum L channel - completed
 - ordered 1 gal. of rubberized coating that the manufacturer recommends and testing to see how well that works on equipment – ordered but not yet received

Trail Cams

Ordered and received. The trail camera system installed at Windy Ridge Park. Currently setting up data plan.

Twin Arch Crossing Basketball Court Tiles Repair

Completed

Watkins Park Inclusive Playground

- Board of Public Works approved request
- Playground equipment and pavilion have been ordered and equipment deposit made.
- Pavilion permit application has been submitted to Carroll County and is in the approval process
- Received digital structural calculations for pavilion from Playground Specialists. Staff has forwarded to County along with some additional information requested next week (week of October 19th)
- Addition load requirement received from Carroll County (CC). Informed Playground Spec and received new design. Forwarded to CC (11/6/2020)
- Since the playground equipment is coming from Germany, expected delivery is after January 1.
- Installation window is three weeks
- Installation window will be scheduled when there is a constant 40 degrees and rising temperature
- Staff is working on replacing existing electrical panel in old shed and then demolishing the shed

Wildwood Park Senior Fitness Area

Recreation and Parks board recommended not proceeding with project.

Wildwood Park Fountain

“Up and running by spring,” according to Public Works

Windy Ridge Boardwalk Project

- Applied for Recreational Trails grant for designs of two boardwalks to traverse the low lying and often flooded portion of the East West Park/Windy Ridge Trail in May of 2020.
- Contacted program administrator on 10/9/2020 for update. Was informed that grant program is, "... in a bit of a holding pattern while details from the continuing resolution are worked out." They were hoping to get a timeline out for announcement the week of October 12th
- We received notice that the town did not receive the Recreational Trails grant – 11/25/2020

Changes since last month