

Town of Mount Airy  
Water and Sewer Commission  
Meeting Minutes – January 3, 2018

Commission members in attendance: Dick Swanson, Council Liaison Peter Helt, Mark Moxley, and Ron Runkles. Ted Cisowski, Fred Goundry and Fred Mason are excused absences

**Minutes:** Peter Helt moved to approve the minutes of the November 1, 2017 meeting. Seconded by Mark Moxley and the motion passed unanimously. The Commission did not meet in December 2017.

**Old Business:**

**W&S Financial Status FY 2017:** Dick Swanson distributed the FY 2017 Statement of Revenues, Expenses, and Changes in Fund Net Position – Proprietary Funds (Water & Sewer Departments) from the audited Town financial statements. The schedule shows an increase in net position of \$533,082 which includes Capital Contributions (Land, facilities – water/ sewer lines turned over to the Town by developers etc., easements, and other donated capital assets). Operating and other revenue/expenses (total W&S operations less capital contributions) shows an FY 2017 loss of \$460,476. After much discussion about how depreciation of \$1,278,196 may shew the results and a comparison of the Budget Worksheets used to track income and expenses, the members agreed that further evaluation is necessary before drawing any conclusions about potential FY 2019 rate considerations. Mark Moxley recommended and the members agreed that any Commission recommendation on rates is made to the Council to provide time for the Council implement the recommendation on July 1, 2018.

**Water Usage & Waste Water:** For informational purposes, an updated schedule of well production, POE and WWTP flows was provided to the members.

**New Business:**

**Effective Meeting Procedure:** On November 14<sup>th</sup> Town officials received training on conducting effective meetings. Dick Swanson presented a brief overview of the meeting with an outline of meeting tips. He requested members bring any suggestions/recommendations to make our meeting more effective to the next W&S meeting.

**Budget Process:** Dick Swanson outlined the FY 2019 budget timeline for Commission members.

**Bi-annual Water Capacity Review:** Town Code requires a bi-annual review of available water for development. Members reviewed the 2018 worksheet (An update to the 2016 worksheet) that estimates the available water to meet the APFO requirements. Calendar year 2016 is the year of highest well production in the last five years and reflects a dramatic increase in well production. The increase number would generate a reduction in available water for development. However, the Commission concluded that the 2016 number may not be reflective of actual well production due to the significant problems with the monitoring equipment and extensive replacement of unreliable measuring equipment. Peter Helt moved that the Commission recommend that the Town Council stay the course. Motion seconded by Mark Moxley and passed unanimously. The recommendation, if adopted by the Council would set the available water for development at 81,000 gpd less any permits issued in 2016 and 2017.

**Adjournment:** Dick Swanson moved to adjourn the meeting. Seconded by Peter Helt and passed by unanimous vote. The meeting was adjourned at 8:10 pm.

**W&S Meeting:** The next W&S meeting is February 7, 2018 in Town Hall at 7:00 pm.

Prepared by Dick Swanson, Secretary